Before going forward with this application, please make sure that you meet the following requirements. You will not be added to the waiting list unless these requirements are met.

Age: 62 or older

Income requirements:

For 1 person: $35,250 or less
For 2 people: $40,250 or less

Available apartments in Mt Olive Manor II:
One bedroom

Your rent will be based on 30% of your income

We look forward to having you as a resident
Dear Prospective Resident:

Thank you for your interest in renting with us! Enclosed is the application for our HUD Affordable Housing properties. Please take time to carefully review and fill out this rental application in its entirety, or it will be returned to you. The apartment community was designed for Senior Citizens. Head of Household, Spouse or Co-Head **MUST** be age 62 or older.

*You must attach the following to the application in order to be added to the waiting list at the locations selected:*

<table>
<thead>
<tr>
<th>Copy of Government Issued Photo ID</th>
<th>Citizenship Declaration Form</th>
</tr>
</thead>
<tbody>
<tr>
<td>Copy of Social Security Card</td>
<td>Supplement to the Application Form</td>
</tr>
</tbody>
</table>

Return the completed application to the location listed of your choice. You must call to schedule an appointment if you would like a tour.

If you are physically challenged or have difficulty completing this application, please provide us of your needs when you receive the application or call us to schedule assistance.

<table>
<thead>
<tr>
<th>Lutheran Senior Residence at Pennsauken</th>
<th>Roosevelt Solar Village</th>
</tr>
</thead>
<tbody>
<tr>
<td>5610 Route 130 S., Pennsauken, NJ 08109</td>
<td>9 N. Valley Road, Roosevelt, NJ 08555</td>
</tr>
<tr>
<td>(856) 661-0141</td>
<td>(856) 661-0141</td>
</tr>
<tr>
<td>Mt. Olive Manor</td>
<td>Mt. Olive Manor II</td>
</tr>
<tr>
<td>49 Flanders-Bartley Road, Flanders, NJ 07836</td>
<td>51 Flanders-Bartley Road, Flanders, NJ 07836</td>
</tr>
<tr>
<td>(973) 252-1403</td>
<td>(973) 252-1403</td>
</tr>
</tbody>
</table>

*Updated August 30, 2019*

*Your need is our mission.*

www.lsmnj.org
(For office use only)  
Date and Time Received

Original application on file at: 
Application copy sent to the following: 
By: __________________________________________ (Office Staff signature & date)

Each applicant applying for housing, must complete a separate application. Complete the application indicating your status as a member of the household.

FULL NAME: __________________________________________

RELATIONSHIP TO THE HEAD OF HOUSEHOLD (HOH) _____ HOH _____ CO-HEAD _____ OTHER

DATE OF BIRTH ___________________ SOCIAL SECURITY # ______________________

If you do not have a Social Security Number, do you qualify for one of the following exceptions?

_____ Ineligible, non-citizen member—not contendig eligible immigration status.


PRESENT ADDRESS

CITY ___________________ STATE ___________________ ZIP ______________

TELEPHONE # ___________________ CELL PHONE # ___________________

EMAIL ADDRESS: __________________________________________

PRESENT ADDRESS IS: __________ Own Home __________ Rented Home __________ Rented Apartment

MONTHLY PAYMENT: $_______ DATE MOVED IN: ______________ DATE MOVING OUT: ______________

Are you receiving HUD assistance to pay rent? _______ YES _______ NO

CURRENT LANDLORD NAME AND ADDRESS; OR APARTMENT COMPLEX:

________________________________________

________________________________________

________________________________________

TELEPHONE # ___________________

(CONTINUE ON NEXT PAGE)
HOUSING APPLICATION  Applicant Name:_________________________________________Page 3

PREVIOUS ADDRESS

CITY_________________________________STATE__________ZIP______________

PREVIOUS LANDLORD'S NAME AND ADDRESS OR APARTMENT COMPLEX:

__________________________________________________________________________

__________________________________________________________________________

TELEPHONE #

PREVIOUS ADDRESS WAS:_____Own Home_______Rented Home_______Rented Apartment

MONTHLY PAYMENT: $________DATE MOVED IN:___________DATE MOVED OUT:_________

Did you receive HUD assistance to pay rent?_____YES_______NO

Complete each question listed below. Applications may be denied if anything is left blank.

1. Do you, or the head of household, require the features of a mobility, vision, or hearing impaired accessible apartment?_____NO_____YES: If yes, is the disability permanent or temporary? If temporary, please indicate the possible length of time.

2. Are you a Veteran of the United States Armed Forces?_____NO_____YES

3. Are you a victim of a presidential declared disaster?_____NO_____YES

4. Are you currently homeless?_____NO_____YES

5. Why are you leaving your present residence?__________________________________________

6. Have you ever been asked to sign a repayment agreement?_____NO_____YES: If yes, give dates and details:

7. Have you ever lost housing assistance?_____NO_____YES: If yes, give dates and details:

8. Have you ever been evicted?_____NO_____YES: If yes; give dates and details:

9. Have you ever received any lease violation?_____NO_____YES: If yes; give dates and details:

10. Have you ever been evicted from federally assisted housing for drug-related criminal activity, or for failure to report a crime?_____NO_____YES: If yes, give dates and details:


Your need is our mission.

www.fsmnj.org
11. Have you ever been evicted or otherwise involuntarily removed from rental housing due to fraud, non-payment of rent, failure to cooperate with recertification procedures or for any other reason? _____ NO  _____ YES: If yes, please explain: ____________________________

12. Have you previously been convicted of any criminal offense? _____ NO  _____ YES: If yes, give dates and details: ___________________________________________________________

13. Are you or any member of the household subject to lifetime registration requirements under a state sex offender program? _____ NO  _____ YES

14. Do you have a record of criminal activity? _____ NO  _____ YES: If Yes, give dates and details: __________________________

15. Do you currently or have you in the past, engaged in any illegal use of drugs? _____ NO  _____ YES

16. Have you been previously denied admission for criminal activity that has since ceased? _____ NO  _____ YES: If yes, give dates and details: ___________________________________________________________

17. Are you a victim of assault, domestic violence, dating violence or stalking? _____ NO  _____ YES

18. Are you aware these communities are Smoke-Free* apartments? _____ NO  _____ YES

*This means smoking is prohibited in all apartments, including indoor and outdoor common areas. Some communities may have smoke-free campuses, which means smoking is prohibited everywhere on the property, including the parking lot.

19. Do you agree that you, your guests and service providers hired by you will abide by the smoking policies? _____ NO  _____ YES

20. Do you understand that failure to comply with the smoking policies as described in the House Rules will result in termination of tenancy (eviction)? _____ NO  _____ YES

21. Have you ever used a different name from the name given on this application? _____ NO  _____ YES: If yes, please list all names used: ___________________________________________________________

22. Please list all states you have previously resided in below: ___________________________________________________________

23. Do you plan to house an animal in the apartment? _____ NO  _____ YES: If yes, please complete the following: Animal type: __________________ Height: ___________ Weight: ___________

Is this animal required to live in the unit to alleviate the symptom(s) of a disability? __________________

All animals must be approved prior to arrival on the property, or being housed in an apartment.

(CONTINUE ON NEXT PAGE)
DO YOU OWN A VEHICLE? _____ YES _____ NO INSURANCE COMPANY

VEHICLE MAKE & MODEL ____________________________ YEAR __________

LICENSE PLATE # ____________________________ STATE REGISTERED __________

DRIVER’S LICENSE # ____________________________ STATE ISSUED __________

PERSONAL REFERENCES: Please provide the names, addresses and phone numbers of at least 2 people, not related to you who have known you for at least 2 years.

1.) Name: ____________________________ Telephone #: ____________________________
Address: ____________________________ City ______ State __________
Email Address: ____________________________ Cell Phone #: ____________________________

2.) Name: ____________________________ Telephone #: ____________________________
Address: ____________________________ City ______ State __________
Email Address: ____________________________ Cell Phone #: ____________________________

Eligibility for residence in these apartments is based upon income and age.

Please fill in what your GROSS MONTHLY income amount is for each item listed below. Applications may be denied if these items are not completed. We are required by HUD to verify all income.

<table>
<thead>
<tr>
<th>INCOME SOURCE</th>
<th>N / A</th>
<th>BENEFIT CLAIM # (SSN)</th>
<th>MONTHLY AMOUNT</th>
<th>NAME/ADDRESS OF PROVIDER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Social Security</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SSI Disability</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Do you have a Dual Entitlement?</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pension</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>VA Benefits</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Railroad Retirement</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Employment/ Salary</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Please fill in what your GROSS MONTHLY income amount is for each item listed below. Applications may be denied if these items are not completed. *We are required by HUD to verify all income.*

<table>
<thead>
<tr>
<th>INCOME SOURCE</th>
<th>N / A</th>
<th>BENEFIT CLAIM # (SSN)</th>
<th>MONTHLY AMOUNT</th>
<th>NAME/ADDRESS OF PROVIDER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unemployment</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Worker’s Compensation</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contributions from other persons for rent, groceries, or bills</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Are you entitled to/receiving Alimony?</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Are you entitled to/receiving child support payments?</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Retirement Funds</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Do any of the Retirement accounts have a Required Minimum Distribution (RMD)?</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Income from Insurance Policies</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Income from an Inheritance</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Income from a trust; revocable or non-revocable</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interest</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dividends</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Benefits Not Listed</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Please fill in what your CURRENT BALANCE amount is for each asset item listed below. 
We are required by HUD to verify all assets.

<table>
<thead>
<tr>
<th>ASSET SOURCE</th>
<th>N / A</th>
<th>BENEFIT CLAIM # ACCOUNT #</th>
<th>CURRENT CASH VALUE</th>
<th>NAME/ADDRESS OF PROVIDER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Checking Account</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Savings Account</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Money Market Funds</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Certificates of Deposit (CD)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>IRA/401K</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mutual Funds</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stocks</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bonds</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Life Insurance Policy</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Whole/Term?</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>House/ Mobile Home</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Is it listed for sale?</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rental Property</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Assets not Listed</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Do you have any joint ownership on any of your accounts? _______No_______Yes

If yes, what percentage (%) is yours? ________________________________

Are you listed on any other accounts that are not yours? _______No_______Yes

Have you disposed of, or given away any assets within the last 2 years, for less than fair market value?

______No ______Yes

If yes, please explain: ________________________________________________

Your need is our mission.
**MEDICAL EXPENSES/ DEDUCTIONS:** Certain medical expenses such as health insurance premiums, maintenance medications and regularly scheduled doctor visits can be used to help reduce your rent. Please complete the following for all that apply to you. *We are required by HUD to verify all expenses.*

<table>
<thead>
<tr>
<th>MEDICAL EXPENSE</th>
<th>N / A</th>
<th>BENEFIT CLAIM # /ACCOUNT #</th>
<th>MONTHLY AMOUNT PAID</th>
<th>NAME/ADDRESS OF PROVIDER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medicare</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supplemental Health Insurance Premium</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dental Insurance Premium</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Long Term Care Insurance</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prescription Drug Costs</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dr. visits/ co-pays</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Medical treatments—out of pocket expense</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other medical expenses not listed</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**EMERGENCY CONTACTS:** Please provide the names and contact information of at least 2 people, we can contact for emergency/ health/safety purposes.

1.) Name: ___________________________________ Telephone #: __________________________
   Address: ___________________________________ City ___________________ State _______
   Email Address: _____________________________ Cell Phone #: _______________________
   Relationship to Applicant: _______________________________________________________

2.) Name: ___________________________________ Telephone #: __________________________
   Address: ___________________________________ City ___________________ State _______
   Email Address: _____________________________ Cell Phone #: _______________________
   Relationship to Applicant: _______________________________________________________

**HOW DID YOU HEAR ABOUT MT. OLIVE MANOR II?** __________________________

---

*Your need is our mission.*

www.lsmnj.org
I/We, the undersigned, state that I/We have read and answered fully and truthfully each of the preceding questions for all members of the Household who are to occupy the unit in the above Section 202 PRAC rental development for which application is made, all of whom are listed above. I/We understand that providing false information or making false statements may be grounds for denial of my/our application and may subject me/us to criminal penalties. I/We further understand that as part of the application process my/our credit report may be obtained and that I/we will be required to authorize verification of my/our income and assets. I/we understand that all of the above information must be obtained in order to establish my eligibility for the Subsidized Housing Program.

PENALTIES FOR MISUSING THIS CONSENT:
Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government. An owner may be subject to penalties for unauthorized disclosures or improper uses of information collected based on the consent form. Use of the information collected based on this verification form is restricted to the purposes cited above. Any person who knowingly or willfully requests, obtains or discloses any information under false pretenses concerning an applicant or participant may be subject to a misdemeanor and fined not more than $5,000. Any applicant or participant affected by negligent disclosure of information may bring civil action for damages, and seek other relief, as may be appropriate, against the head officer or employee of the owner responsible for the unauthorized disclosure or improper use.

The Applicant understands it is their responsibility to keep MT. OLIVE MANOR II informed of any changes on this application.

Applicant’s Signature: ________________________________ Date: ________________

Co-Head Applicant Signature: ________________________________ Date: ________________

Mt. Olive Manor II is owned/managed and operated by Lutheran Social Ministries of NJ whose mission is “Your need is our mission”

Mt. Olive Manor II does not discriminate against any person because of race, color, religion, sex, handicap, familial status, national origin, regardless of sexual orientation or gender identity.

__________________________________________________________
(For office use only) Date: ________________

Applicant’s Name: ________________________________ Manager’s Approval: __________________

Community: ________________________________ Fax #: __________________

criminal History Report, Sex Offender Check, Credit Check, Background Check

Credit Score: ________________________________ Landlord Verification

Home Visit Date: ________________ Scheduled Lease Sign Date: ________________
Supplemental and Optional Contact Information for HUD-Assisted Housing Applicants

SUPPLEMENT TO APPLICATION FOR FEDERALLY ASSISTED HOUSING

This form is to be provided to each applicant for federally assisted housing

Instructions: Optional Contact Person or Organization: You have the right by law to include as part of your application for housing, the name, address, telephone number, and other relevant information of a family member, friend, or social, health, advocacy, or other organization. This contact information is for the purpose of identifying a person or organization that may be able to help in resolving any issues that may arise during your tenancy or to assist in providing any special care or services you may require. You may update, remove, or change the information you provide on this form at any time. You are not required to provide this contact information, but if you choose to do so, please include the relevant information on this form.

| Applicant Name: |
| Mailing Address: |
| Telephone No: | Cell Phone No: |
| Name of Additional Contact Person or Organization: |
| Address: |
| Telephone No: | Cell Phone No: |
| E-Mail Address (if applicable): |
| Relationship to Applicant: |
| Reason for Contact: (Check all that apply) |
| ☐ Emergency |
| ☐ Unable to contact you |
| ☐ Termination of rental assistance |
| ☐ Eviction from unit |
| ☐ Late payment of rent |
| ☐ Assist with Recertification Process |
| ☐ Change in lease terms |
| ☐ Change in house rules |
| ☐ Other: |

Commitment of Housing Authority or Owner: If you are approved for housing, this information will be kept as part of your tenant file. If issues arise during your tenancy or if you require any services or special care, we may contact the person or organization you listed to assist in resolving the issues or in providing any services or special care to you.

Confidentiality Statement: The information provided on this form is confidential and will not be disclosed to anyone except as permitted by the applicant or applicable law.

Legal Notification: Section 644 of the Housing and Community Development Act of 1992 (Public Law 102-550, approved October 28, 1992) requires each applicant for federally assisted housing to be offered the option of providing information regarding an additional contact person or organization. By accepting the applicant's application, the housing provider agrees to comply with the non-discrimination and equal opportunity requirements of 24 CFR section 5.105, including the prohibitions on discrimination in admission to or participation in federally assisted housing programs on the basis of race, color, religion, national origin, sex, disability, and familial status under the Fair Housing Act, and the prohibition on age discrimination under the Age Discrimination Act of 1975.

☐ Check this box if you choose not to provide the contact information.

| Signature of Applicant | Date |

The information collection requirements contained in this form were submitted to the Office of Management and Budget (OMB) under the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520). The public reporting burden is estimated at 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Section 644 of the Housing and Community Development Act of 1992 (42 U.S.C. 3584) imposed on HUD the obligation to require housing providers participating in HUD's assisted housing programs to provide any individual or family applying for occupancy in HUD-assisted housing with the option to include in the application for occupancy the name, address, telephone number, and other relevant information of a family member, friend, or person associated with a social, health, advocacy, or similar organization. The objective of providing such information is to facilitate contact by the housing provider with the person or organization identified by the tenant to assist in providing any delivery of services or special care to the tenant and assist with resolving any tenant issues arising during the tenancy of such tenant. This supplemental application information is to be maintained by the housing provider and maintained as confidential information. Providing the information is basic to the operations of the HUD Assisted-Housing Program and is voluntary. It supports statutory requirements and program and management controls that prevent fraud, waste and mismanagement. In accordance with the Paperwork Reduction Act, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information, unless the collection displays a currently valid OMB control number.

Privacy Statement: Public Law 102-550, authorizes the Department of Housing and Urban Development (HUD) to collect all the information (except the Social Security Number (SSN)) which will be used by HUD to protect disclosure data from fraudulent actions.

Form HUD-52806 (05/09)
**Race and Ethnic Data Reporting Form**  

**Name of Property**  
Mt. Olive Manor II  

**Address of Property**  
51 Flanders Bartley Rd, Flanders NJ 07836  

**Name of Owner/Managing Agent**  
Lutheran Social Ministries of NJ  

**Type of Assistance or Program Title:**  

<table>
<thead>
<tr>
<th>Ethnic Categories*</th>
<th>Select One</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hispanic or Latino</td>
<td></td>
</tr>
<tr>
<td>Not-Hispanic or Latino</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Racial Categories*</th>
<th>Select All that Apply</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Indian or Alaska Native</td>
<td></td>
</tr>
<tr>
<td>Asian</td>
<td></td>
</tr>
<tr>
<td>Black or African American</td>
<td></td>
</tr>
<tr>
<td>Native Hawaiian or Other Pacific Islander</td>
<td></td>
</tr>
<tr>
<td>White</td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td></td>
</tr>
</tbody>
</table>

*Definitions of these categories may be found on the reverse side.

**There is no penalty for persons who do not complete the form.**

**Signature**  

**Date**  

---

**Public reporting burden** for this collection is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This information is required to obtain benefits and voluntary. HUD may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

This information is authorized by the U.S. Housing Act of 1937 as amended, the Housing and Urban Rural Recovery Act of 1983 and Housing and Community Development Technical Amendments of 1984. This information is needed to be in compliance with OMB-mandated changes to Ethnicity and Race categories for recording the 50059 Data Requirements to HUD. Owners/agents must offer the opportunity to the head and co-head of each household to "self-certify" during the application interview or lease signing. In-place tenants must complete the format as part of their next interim or annual re-certification. This process will allow the owner/agent to collect the needed information on all members of the household. Completed documents should be stapled together for each household and placed in the household's file. Parents or guardians are to complete the self-certification for children under the age of 18. Once system development funds are provide and the appropriate system upgrades have been implemented, owners/agents will be required to report the race and ethnicity data electronically to the TRACS (Tenant Rental Assistance Certification System). This information is considered non-sensitive and does not require any special protection.
Instructions for the Race and Ethnic Data Reporting (Form HUD-27061-H)

A. General Instructions:

This form is to be completed by individuals wishing to be served (applicants) and those that are currently served (tenants) in housing assisted by the Department of Housing and Urban Development.

Owner and agents are required to offer the applicant/tenant the option to complete the form. The form is to be completed at initial application or at lease signing. In-place tenants must also be offered the opportunity to complete the form as part of the next interim or annual recertification. Once the form is completed it need not be completed again unless the head of household or household composition changes. There is no penalty for persons who do not complete the form. However, the owner or agent may place a note in the tenant file stating the applicant/tenant refused to complete the form. Parents or guardians are to complete the form for children under the age of 18.

The Office of Housing has been given permission to use this form for gathering race and ethnic data in assisted housing programs. Completed documents for the entire household should be stapled together and placed in the household’s file.

1. The two ethnic categories you should choose from are defined below. You should check one of the two categories.

   1. **Hispanic or Latino.** A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. The term “Spanish origin” can be used in addition to “Hispanic” or “Latino.”

   2. **Not Hispanic or Latino.** A person not of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

2. The five racial categories to choose from are defined below: You should check as many as apply to you.

   1. **American Indian or Alaska Native.** A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.

   2. **Asian.** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

   3. **Black or African American.** A person having origins in any of the black racial groups of Africa. Terms such as “Haitian” or “Negro” can be used in addition to “Black” or “African American.”

   4. **Native Hawaiian or Other Pacific Islander.** A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

   5. **White.** A person having origins in any of the original peoples of Europe, the Middle East or North Africa.
INCOME/ ASSET/ EXPENSE
QUESTIONNAIRE

APPLICANT NAME: ________________________________

Please mark an X by all that apply to you:

INCOME:
I receive income from:

_____ Social Security
_____ Supplemental Security Income (SSI)
_____ Pension
_____ Work/Employment
_____ Interest/Dividends
_____ Regular Contributions from someone outside my household
_____ IRA Distribution/ Required Minimum Distribution (RMD)
_____ Other

ASSETS:
I have the following Assets:

_____ Checking Account
_____ Savings Account
_____ Money Market Account
_____ Certificate of Deposit
_____ Stocks/Bonds
_____ Individual Retirement Accounts (IRA)
_____ Property/Real Estate/Holding a mortgage and receiving payments
_____ Life Insurance Policy

EXPENSES:
I pay for:

_____ Medicare
_____ Supplemental Health Insurance Premiums
_____ Medicare RX Plan Premiums
_____ Prescriptions
_____ Doctor Bills
_____ Hospital bills for which you have a payment plan set up
_____ Medical Supplies (syringes, needles, hearing aid batteries, etc.)

If you marked any of the above, we are required to verify the amount of income, value of assets, or amount of expenses you have, to determine your rent. The Property Manager or Leasing Associate will ask you to sign the necessary forms to verify these.

I certify that the items I have marked on this form accurately indicate the items that apply to me. I understand that withholding information concerning my income and assets constitutes as fraud.

______________________________  ____________________
Signature of applicant               Date

______________________________  ____________________
Signature of co-applicant            Date
SMOKE FREE BUILDING AGREEMENT

I am aware that MT OLIVE MANOR is a smoke free building which means that my household and my guests are prohibited from smoking in my apartment or in any common area inside the building.

_________________________________________  ______________________________________
Applicant Signature                          Date

_________________________________________  ______________________________________
Co-Applicant Signature                      Date
## Applicant Information

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>M.I.</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Date of Birth</th>
<th>Social Security Number</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Current Street Address</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>City</th>
<th>State</th>
<th>Zip Code</th>
</tr>
</thead>
</table>

## Co-Applicant Information

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>M.I.</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Date of Birth</th>
<th>Social Security Number</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Current Street Address</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>City</th>
<th>State</th>
<th>Zip Code</th>
</tr>
</thead>
</table>

## Applicant Signature(s)

*By signing below, I/we authorize that the above information is correct and complete and hereby authorize Lutheran Social Ministries of NJ to do a complete investigation through NTN. A complete investigation may include the following: credit reports, civil or criminal actions, rental history, employment/salary details, police and vehicle records, and any other relevant information. If I rent the unit, I understand the information on this form may be maintained in a tenant database for up to 5 (five) years after I vacate the premises.*

**Applicant: X**

**Date:**

**Co-Applicant: X**

**Date:**
PROGRAM ACCESSIBILITY STATEMENT
Notice to all Applicants: Options for Applicants with Physical Challenges

This property is managed by Lutheran Social Ministries of New Jersey. We provide affordable housing to senior citizens. We are not permitted to discriminate against applicants or residents on the basis of their race, color, religion, sex, national origin, handicap or disability, or familial status. In addition, we have a legal requirement to provide 'reasonable accommodations' to applicants and residents if they or any family members have a physical challenge.

A Reasonable Accommodation is some modification or change that we can make to the rules or procedures or to the structure of the property that will assist an otherwise eligible applicant or resident with a disability to take advantage of the program. Examples of reasonable accommodations and structural modifications include but are not limited to:

- Installing strobe-type flashing light smoke detectors in an apartment for a family with a hearing impaired member
- Making large type documents or a reader available to a vision impaired applicant during the application process
- Making a sign language interpreter available to a hearing impaired applicant during the interview
- Permitting an outside agency to assist an applicant with a disability to meet the property's applicant screening criteria
- Making alterations to a unit so it could be used by a family with a wheelchair

An applicant or resident family that has a member with a disability must still be able to meet the essential terms of the lease—they must be able to pay rent, to care for their apartment, to report required information to the manager, avoid disturbing their neighbors, etc., but there is no requirement that they be able to do these things without assistance.

If you, or a member of your family, have a physical challenge and you might need or want a reasonable accommodation, you may request it at any time in the application process or after admission. This is up to you. If you would prefer not to discuss your situation with management, that is your right.
Nestled among the Mount Olive mountains, a great new beginning awaits you...

50 uniquely designed one-bedroom apartments.
Choose from two great layouts -- each offering the same great amenities.
Residents pay 30% of income, plus utilities.

- On-site building manager
- On-site superintendent
- Energy Star appliances
- Wired for cable TV/internet
- Wall-to-wall carpeting
- Kitchen pantry

- Fully accessible bathrooms with 3' x 5' showers
- Laundry rooms on each floor
- Community room
- Convenient to public transportation, churches, & shopping within one mile

Mt. Olive Manor II is subsidized under the U.S. Department of Housing and Urban Development (HUD) 202 program. To qualify, at least one household member must be 62 years old or older, and applicants must meet income guidelines.