



**Lutherans Feeding Friends Grant Application**

*This form can be completed by the pastor or any congregation member who works directly with the food ministry.*

Please type, if possible:

<b>Date Requested</b>	
<b>Request Amount</b> (Max \$2,000)	

**Primary Contact Information:**

<b>Name</b>	
<b>Address</b>	
<b>Phone</b>	
<b>Email</b>	

**Church Information:**

<b>Name</b>	
<b>Address</b>	
<b>Phone</b>	
<b>Email</b>	
<b>Tax ID (EIN) Number</b>	
<b>Website</b>	
<b>Mission Statement</b>	

**Program Information:**

<b>Title</b>	
<b>Address/Contact Information</b> (if different from Church)	
<b>Brief Program Summary</b> (1-2 sentences)	
<b>Program Demographics</b>	
<b>Total Program Income</b> (previous year)	
<b>Total Program Expense</b> (previous year)	
<b>Who is responsible for overseeing program operations?</b>	
<b>Number of Paid Staff</b> (previous year)	
<b>Number of Volunteers</b> (previous year)	
<b>What kind of records are kept for the program? What information is recorded?</b>	
<b>Does the program utilize the NJ Food Bank?</b>	
<b>How is the program funded?</b>	

**Program Narrative** (Describe the program in detail):

**Grant Information:**

<b>Purpose of requested funds. How will the funds be utilized?</b>	
<b>How will these funds further the mission of the program?</b>	
<b>Any additional information?</b>	

**Please save file with Church name and email the completed form to:**

Alison Lauck, Vice President, Philanthropy  
alauck@lsmnj.org

**Lutheran Social Ministries of New Jersey**

3 Manhattan Drive  
Burlington, NJ 08016  
alauck@lsmnj.org  
Phone: 609-699-4138  
Cell: 609-500-0753  
Fax: 609-747-4138

*Once an application is received, you may be contacted to set up a site visit. Upon completion of the site visit, applications will be processed and submitted for approval. Grants are reviewed on a quarterly basis by the LSMNJ Foundation. Approved congregations will receive either a phone call or email, and arrangements will be made for the church to receive the funds. **Churches must keep all receipts from the LFF grant. Receipts and a completed evaluation form are to be turned into LSMNJ within six months of the date the grant was received.***